

**Southeast Texas Urology Associates, L.L.P.**

Date: \_\_\_\_\_

Referring/Primary Physician: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: M / F Marital Status (circle one) S M D W

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

**Emergency Contact (other than Nearest Relative):** Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Nearest Relative:** Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Patient Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Employment Status: \_\_\_\_\_

**Responsible Party Information (if different from patient):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Insurance Information:**

Primary Insurance Company: \_\_\_\_\_

Secondary Insurance Company: \_\_\_\_\_

It will be my responsibility to call for results and all lab and x-rays through this office if not informed in a timely manner.

Signature \_\_\_\_\_

I authorize all medical and/or surgical treatment to be rendered by Dr. J. Denton Harris, Dr. John Henderson, Dr. Steven A. Socher, Benjamin Strahan, FNP-C and Anthony Scoggins, ACNP-BC and I assume financial responsibility. I assign all benefits to be paid to Southeast Texas Urology Associates - Dr. J. Denton Harris, Dr. John Henderson, Dr. Steven A. Socher, Benjamin Strahan, FNP-C and Anthony Scoggins, ACNP-BC under my medical insurance program and give my authorization to release records if necessary including DX and treatment to insurance company, physicians, etc.

Signature \_\_\_\_\_

## Southeast Texas Urology Associates, L.L.P.

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Allergies: \_\_\_\_\_

**\*Do you drink alcohol?**  
 Yes / No  
 Social Light Moderate

**Do you smoke/dip?**  
 Yes / No  
 How much? \_\_\_\_\_  
 How long? \_\_\_\_\_

**Did you ever smoke?**  
 Yes / No  
 When did you quit? \_\_\_\_\_

Height \_\_\_\_\_  
 Weight \_\_\_\_\_

**Pneumonia Immunization**  
 Yes / No When: \_\_\_\_\_

**Last Colonoscopy:**  
 \_\_\_\_\_

**Preferred Pharmacy:** \_\_\_\_\_ **Mail order:** \_\_\_\_\_

<i>Check any illness the patient or blood relative had.</i>	Patient	Mother	Father	Sister	Brother
Reaction to Anesthesia					
Emphysema/ Asthma					
Kidney Stones					
Hepatitis					
Bronchitis					
Heart Attack					
High Blood Pressure					
Congestive Heart Failure					
Heart Disease					
Stomach ulcers/ GERO					
Diabetes					
Bleeding Problems					
Kidney Problems					
Thyroid Disease					
Stroke					
Cancer Type: _____					
Kidney Cancer					
Bladder Cancer					
Prostate Cancer					
High Cholesterol					
Gout					

Surgeries:	Date
_____	_____
_____	_____
_____	_____
_____	_____

**Medications:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Do you have access to your Patient Portal?**  
 Yes / No  
 Email: \_\_\_\_\_

**Statement of Patient Financial Responsibility**  
**Southeast Texas Urology Associates, L.L.P.**

The doctors of Southeast Texas Urology appreciate the confidence you have shown in choosing them to provide your urological care. We are committed to providing you with the highest quality healthcare. We ask that you read and sign this form to acknowledge your understanding of our patient financial policies.

**Patient Financial Responsibilities**

1. The patient (or patient's guardian, if a minor) is ultimately responsible for the payment for their treatment and care. You are responsible for knowing your own plan benefits and coverage.
2. We are pleased to assist you by billing to our contracted insurers. However, the patient is required to provide us with the most correct and updated information about their insurance, and will be responsible for any charges incurred if the information provided is not correct or updated.
3. Patients are responsible for the payment of co-pays, coinsurance, deductible, and all other procedures or treatment not covered by their insurance plan. Payment is due prior to any surgery or at the time of service for office encounters. Amounts collected are estimates only. Insurance companies do not guarantee benefits. After the claim is filed you may be due a refund or owe additional funds. For your convenience, we accept cash, check, and most major credit cards.
4. If you do not know your co-pay we will collect a minimum fee of \$30.00. Our billing department will bill or credit your account accordingly after your insurance pays their portion. If you are not prepared or unable to pay your co-payment at the time of your visit, we will kindly reschedule your appointment for a more convenient time.
5. Overpayment will be refunded after all charges have been processed and paid by your insurance company. A refund check will be written and mailed within 15 days of your verbal or written request.
6. Patients may incur, and are responsible for the payment of additional charges at the discretion of Southeast Texas Urology. These charges may include (but are not limited to):
  - Charge for returned checks.
  - Charge for copying and distribution of patient medical records.
  - Charge for extensive forms completion.
  - Any costs associated with collection of patient balances.
7. If you have managed care insurance, it is your responsibility to obtain a referral. As there are hundreds of insurance plans and we do not participate with all, you need to make sure Southeast Texas Urology is part of your network.
8. Patient accounts 90 days past due will be referred to an outside billing service.

**I have read, understand, and agree to the provisions of the Patient Financial Responsibility Form.**

---

Signature of Patient or Guardian Date

---

Print Signature Date of Birth

**Professional services for lab and radiology readings will be billed separately by a third party.**

Date \_\_\_\_\_

Account# \_\_\_\_\_

PATIENT NAME \_\_\_\_\_ Age \_\_\_\_\_

Reason for today's visit: \_\_\_\_\_

**Medical History:**

1. Current Medications: \_\_\_\_\_

2. Are you presently taking: (circle) Coumadin - Aspirin- Ecotrin - Persantine - Glucophage  
Inhalers - Ticlid - Plavix - St. John's Wort

3. Have you had a: (Circle One) Heart Attack **Yes/No** Stroke **Yes/No**  
Diabetes **Yes/No** Emphysema/Asthma **Yes/No**

4. Other Medical Problems \_\_\_\_\_

5. List previous surgeries \_\_\_\_\_

6. Allergies \_\_\_\_\_

Family History of: (Please Circle)

Prostate Cancer **Yes/No** Kidney Cancer **Yes/No** Bladder Cancer **Yes/No**

7. Occupation: \_\_\_\_\_

8. Tobacco Use: (Please Circle) Cigarettes/Cigar **Yes/No** Dipping/Chewing **Yes/No**

**Please Circle Yes or No to Each Symptom**

- |                                     |                             |                             |
|-------------------------------------|-----------------------------|-----------------------------|
| Y/N Burning Upon Urination          | Y/N Urgency to Urinate      | Y/N Weight Loss             |
| Y/N Discharge from Penis            | Y/N Weak Stream             | Y/N Weight Gain             |
| Y/N Blood in Urine                  | Y/N Straining to Urinate    | Y/N Loss of Sexual Interest |
| Y/N Blood in Semen                  | Y/N Foul Smelling Urine     | Y/N Loss of Erection        |
| Y/N Leaking of Urine (incontinence) | Y/N Lesions on Penis        | Y/N Curvature of Erection   |
| Y/N Pelvic Pain                     | Y/N Air Coming Out of Penis | Y/N Double Vision           |
| Y/N Back Pain                       | Y/N Urination at Night      | Y/N Blurry Vision           |
| Y/N Sore Muscles                    | Y/N Constipation            | Y/N Cataracts               |
| Y/N Arthritis                       | Y/N Diarrhea                | Y/N Glaucoma                |
| Y/N Joint Problems                  | Y/N Nausea                  | Y/N Blind                   |
| Y/N Kidney Pain                     | Y/N Vomiting                | Y/N Skin Rash               |
| Y/N Abdominal Pain                  | Y/N Reflux                  | Y/N Dry Skin                |
| Y/N Incomplete Emptying of Bladder  | Y/N Fever                   | Y/N Bruising                |
| Y/N Frequency of Urination          | Y/N Chills                  | Y/N Lesions/Ulcers          |
| Y/N Difficulty Starting Urine Flow  | Y/N Night Sweats            | Y/N Shortness of Breath     |
| Y/N Joint Problems                  | Y/N Hearing Loss            | Y/N Wheezing                |
| Y/N Varicose Veins                  | Y/N Nasal Stuffiness        | Y/N Cough                   |
| Y/N Hepatitis                       | Y/N Dry Mouth               | Y/N Chest Pain              |
| Y/N Swelling of Legs                | Y/N Sore Throat             | Y/N Swollen Glands          |
| Y/N Dizziness                       | Y/N Forgetfulness           | Y/N Bleeds Easily           |
| Y/N Migraines                       | Y/N Loss of Balance         | Y/N Blood Clots             |
| Y/N Depression                      | Y/N Irregular Heartbeat     | Y/N Change in Bowels        |

## SEXUAL HEALTH INVENTORY FOR MEN (SHIM)

PATIENT NAME: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

### PATIENT INSTRUCTIONS

Sexual health is an important part of an individual's overall physical and emotional well-being. Erectile dysfunction, also known as impotence, is one type of very common medical condition affecting sexual health. Fortunately, there are many different treatment options for erectile dysfunction. This questionnaire is designed to help you and your doctor identify if you may be experiencing erectile dysfunction. If you are, you may choose to discuss treatment options with your doctor.

Each question has several possible responses. Circle the number of the response that **best describes** your own situation. Please be sure that you select one and only one response for **each** question.

### OVER THE PAST 6 MONTHS:

1. How do you rate your confidence that you could get and keep an erection?		VERY LOW	LOW	MODERATE	HIGH	VERY HIGH
		1	2	3	4	5
2. When you had erections with sexual stimulation, how often were your erections hard enough for penetration (entering your partner)?	NO SEXUAL ACTIVITY	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5
3. During sexual intercourse, how often were you able to maintain your erection after you had penetrated (entered) your partner?	DID NOT ATTEMPT INTERCOURSE	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5
4. During sexual intercourse, how difficult was it to maintain your erection to completion of intercourse?	DID NOT ATTEMPT INTERCOURSE	EXTREMELY DIFFICULT	VERY DIFFICULT	DIFFICULT	SLIGHTLY DIFFICULT	NOT DIFFICULT
	0	1	2	3	4	5
5. When you attempted sexual intercourse, how often was it satisfactory for you?	DID NOT ATTEMPT INTERCOURSE	ALMOST NEVER OR NEVER	A FEW TIMES (MUCH LESS THAN HALF THE TIME)	SOMETIMES (ABOUT HALF THE TIME)	MOST TIMES (MUCH MORE THAN, HALF THE TIME)	ALMOST ALWAYS OR ALWAYS
	0	1	2	3	4	5

Add the numbers corresponding to questions 1-5.

TOTAL: \_\_\_\_\_

The Sexual Health Inventory for Men further classifies ED severity with the following breakpoints:

1-7 Severe ED

8-11 Moderate ED

12-16 Mild to Moderate ED

17-21 Mild ED

## AUA SYMPTOM SCORE (AUASS) AND QUALITY OF LIFE (QOL)

PATIENT NAME: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

(Circle One Number on Each Line)	Not at All	Less Than 1 Time in 5	Less Than Half the Time	About Half the Time	More Than Half the Time	Almost Always
Over the past month or so, how often have you had a sensation of not emptying your bladder completely after you finished urinating?	0	1	2	3	4	5
During the past month or so, how often have you had to urinate again less than two hours after you finished urinating?	0	1	2	3	4	5
During the past month or so, how often have you found you stopped and started again several times when you urinated?	0	1	2	3	4	5
During the past month or so, how often have you found it difficult to postpone urination?	0	1	2	3	4	5
During the past month or so, how often have you had a weak urinary stream?	0	1	2	3	4	5
During the past month or so, how often have you had to push or strain to begin urination?	0	1	2	3	4	5
	<b>None</b>	<b>1 Time</b>	<b>2 Times</b>	<b>3 Times</b>	<b>4 Times</b>	<b>5 or More Times</b>
Over the past month, how many times per night did you most typically get up to urinate from the time you went to bed at night until the time you got up in the morning?	0	1	2	3	4	5

Add the score for each number above and write the total in the space to the right. \_\_\_\_\_

**TOTAL:**

**SYMPTOM SCORE: 1-7 (Mild) 8-19 (Moderate) 20-35 (Severe)**

### QUALITY OF LIFE (QOL)

	Delighted	Pleased	Mostly Satisfied	Mixed	Mostly Dissatisfied	Unhappy	Terrible
How would you feel if you had to live with your urinary condition the way it is now, no better, no worse, for the rest of your life?	0	1	2	3	4	5	6

## **Acknowledgment of Review of Notice of Privacy Practices**

I have reviewed this office's Notice of Privacy Practices, which explains how my medical information will be used and disclosed. I understand that I am entitled to receive a copy of this document.

\_\_\_\_\_  
Signature of Patient or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Patient or Personal Representative

\_\_\_\_\_  
Description of Personal Representative's Authority

The physician may discuss my medical history with the following people:

_____	_____ Relationship to Patient
_____	_____ Relationship to Patient
_____	_____ Relationship to Patient
_____	_____ Relationship to Patient

Patient Name \_\_\_\_\_

**Ethnicity-Circle One**

Central American	Hispanic or Latino	Puerto Rican
Cuban	Latin American	South American
Declined to Answer	Mexican	Spaniard
Dominican	Not Hispanic or Latin	

**Race-Circle One**

African	European	North African
African American	Filipino	Okinawan
Alaskan Native	Haitian	Other Pacific Islander
American Indian	Hmong	Other Race
Arab	Indonesian	Pakistani
Asian	Iwo Jiman	Polynesian
Asian Indian	Jamaican	Singaporean
Bahamian	Japanese	Sri Lankan
Bangladeshi	Korean	Taiwanese
Barbadian	Laotian	Thai
Bhutanese	Madagascar	Tobagoan
Black	Malaysian	Trinidadian
Burmese	Maldivian	Vietnamese
Cambodian	Melanesian	West Indian
Chinese	Micronesian	White
Declined to Answer	Middle Eastern	
Dominica Islander	Native Hawaiian	
Dominican	Nepalese	

Preferred Language \_\_\_\_\_



## MEDICARE CLAIMS

### Important Change In Lifetime Beneficiary Claim Authorization ("Signature on File") Requirements

To ensure informed consent of Medicare beneficiaries to release medical information and Medicare payment information to third party carriers (e.g. Medicaid, MediCal, private Medicare supplement insurers, etc.) physicians and suppliers must have their patients sign and date an authorization statement worded as follows:

Name of Beneficiary _____
HIC Number (Medicare Number) _____
I request that payment of authorized Medicare benefits be made either to me or on my behalf to (name of physician/supplier) for any services furnished to me by (that physician/supplier). I authorize any holder of medical information about me to be released to the centers for Medicare & Medicaid Services (CMS) and its agents any information needed to determine these benefits or the benefits payable to related services.
I understand my signature requests that payments be made and authorize release of medical information necessary to pay this claim. If item 9 on the CMS 1500 claim form is completed, my signature authorized releasing of the information to the insurance agency shown. In Medicare assigned cases, the physician or supplier agrees to accept the charge determination of the Medicare carrier as the full charge, and the patient is responsible only for the deductible, co-insurance, and non-covered services. Coinsurance and the deductible are based upon the charge determination of the Medicare carrier.
Beneficiary Signature _____
Date _____

Physicians and suppliers should ensure that new patient's "signature on file" authorizations contain this language. Established patient's authorization should be revised and resigned when the patient is next seen.

Once the physician/supplier has obtained the patient's one time authorization, he may submit any later Medicare claims on either an assigned or unassigned basis, without obtaining any additional signature of the patient.

In submitting claims, he should indicate the patient's signature space "signature on file"

In submitting claims under the signature agreement procedure, physicians and suppliers undertake to:

1. Complete and submit promptly the appropriate Medicare billing form for all services covered by the request for payment - even those in which the physician has not accepted assignment.
2. Incorporate by stamp or otherwise, information to the following effect on any bill they send to Medicare patients; "Do not use this bill for claiming Medicare benefits. A claim has been or will be submitted to Medicare on your behalf" this requirement is necessary to prevent patients from submitting duplicate claims.
3. Cancel the authorization on request by the patient.
4. Make the patient signature file available for carrier inspection upon request.